

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

Mailing: P.O. Box 8026 Reno, Nevada 89507

Physical: 1350A Wells Ave, Reno NV 89512

Office (775) 790-4600 Fax (775) 353-3611

Email: NJLSB@agri.nv.gov

website: <http://agri.nv.gov/Administration/NJLSB/NJLSB/>

Minutes

April 12, 2018, 5:00 p.m.

**Nevada Junior Livestock Office
1350 A Wells Ave., Reno NV 89512**

Please note: The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting. The Board may combine two or more agenda items for consideration; and the Board may remove an item from the agenda. Items designated "For Possible Action", if no other action is designated, are for acceptance by vote of the board.

1. Call to order, roll call of members and establish a quorum

Call to Order- 5:00pm

Members Present: Sarah Chvilicek, Matt McKinney, Tom Cates, Tami Olsen, Charles Mann, Dave Armstrong, Dennis Belcourt, Deputy AG, Doris Hoskin (Board Assistant), Julia Stiltz (Office Intern), and Dennis Hellwinkel, Board Treasurer, Guests: Susan Rogers, Carl Clinger, Gloria Montes, and Rhonda Leach

Members Absent: Bev Elston

2. Public Comment:

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken, (NRS 241.020). Public Comment will be limited to three minutes per person.

Scholarship Group met at 3:30, 16 Scholarship applications, approx.; \$35,000 to give out to distribute this year

3. Review and Approval of Agenda

For Possible Action

Moved by Tom Cates and seconded by Charlie Mann.

Motion passes

4. Review and approval of February 28, 2018 Board minutes

For Possible Action

Moved by Tom Cates and seconded by Dave Armstrong to approve 28 February 2018 Minutes.

Motion Carried

5. Financial Updates

For Possible Action

Financial Statements for account balances for NJLS with restricted accounts (Workshop funds and Scholarships), Statement of activities shows show expenses (ear tags etc....) have both been provided by Dennis Hellwinkel. Office repair maintenance and mileage reimbursements have been added to the financial statements.

Move to Receive and File by Sarah Chvilicek and seconded by Tami Olsen

Motion Passes

6. Correspondence

For Possible Action

a. Request from Lindsay Chichester, on behalf of the Carson City Fair, to request use of NJLS panels for the Carson City Fair, July 25-29, 2018
Moved by Sarah Chvilicek and seconded by Dave Armstrong.

Motion Carried

b. NJLS Buyers guide – proposed by Gloria Montero.

Moved by Sarah Chvilicek and seconded Tom Cates to forward and delegate Dennis and Doris to help with finalizing.

Motion Carried

c. Correspondence binder available for review.

None

7. 2018 Workshop Update

Matt McKinney will provide updates

For Possible Action

The event will take place in Carson City at Fuji Park on 20 October 2018 at 9:00 am

No Fee, food will be provided along with a quality assurance workshop. Professional butcher(s) will be present discussing different cuts of meats and different species as well as demonstrate how to prepare the meat product. The event will be promoted and placed on website after the 2018 NJLS show.

There will also be a presentation on the differences between animals raised for market shows and those simply raised for production market. Carcasses will be used for demonstration of the differences.

8. 2018 Show

For Possible Action

Note: items will be reviewed/updated as needed

a. Proposed Schedule – May 2-6, 2018 – finalize with judges names
Dates finalized

b. Judges – final report on 2018 judges

Dustin Snyder

James Backman- Swine (Matt with contact)

c. Quality Assurance – YQCA updates

Certificates are being sent in, deadline is Sunday, QA that are missing have been emailed, 91 have not sent in QA conformation

d. Youth exhibitor T-shirts – T-shirts are in production

Order for 306 t-shirts have been submitted, 17 exhibitors did not send size so size was guessed, \$2,034 total for t shirts.

e. Food – updates from Bev Elston to include buyers bar for the market sale. Bev has been in contact with JP of Pinocchio's Bar & Grill, who has agreed to provide beer and wine for the buyers during the auction. He will provide the product at cost and NJLS will pay for product used.

Lyons Club will be present. Board needs to approve selling of beer and wine, with a bar tender. Lyons club will stay through Sunday min-afternoon

Moved by Charlie Mann and seconded by Tami Olsen to sell beer and wine at the sale.

Motion Carried

f. Awards – updates from Tami Olsen

Awards are being collected by numerous supporters and awards are good to go

Ribbons and banners are also being prepared/ordered.

g. Photographer – approved for 2018 show

Lined up and approved

h. Sound – updates on bids received

Moonlighting and Sound will attend

- i. Security – approved and firm is donating
Done and approved
- j. Grader/Carcass Contest – updates
Cleared. Most animals will be sent to Wolf Pack Meats
- k. Auctioneer – updates from Matt McKinney
Auctioneer still needs to be determined by Matt- Still in process
- l. Portable Restrooms – confirmed
Confirmed
- m. Other
 - a. Hauling of sale animals/processing plant(s) – updates
Hauling and trucks have been confirmed by Matt York and UNR will split
Both slaughter prices will be raised
\$90-beef, \$70-lamb, \$70-goat, \$80-swine
 - b. Grounds set up – updates
Arena set up will begin Tuesday May 1st at 9:00 am
Scale certification at 9:00 am
New platform and scale head on Beef Scale
Modified sheep scale now has two gates
 - c. 2019 NJLS Show – discussion of 80th Show
Big Arena set up
Hogs in livestock pavilion with turkeys and rabbits
Goats and sheep, no change
Second Weekend in May
Possible mother's day brunch on Sunday after awards
May 8-12
Possible interference with AP testing scheduling
Invite and send mother's day brunch tickets to long time donors and others involved to attend
Possibly Catered
Possible involvement for FFA Floriculture groups
Moved by Sarah Chvilicek and seconded by Charlie Mann to approve date and format.
Motion Carried
 - d. Back-up Animals
Recommend by Doris to set a flat fee for back-up animals (Haul, Slaughter, etc.)
Moved by Sarah Chvilicek and seconded by Charlie Mann that show staff determines what the fee will be for each specie.
Motion Carried

9. 2018 Office/Show Aide

For Possible Action

- a. Review and approve/deny the following individuals as show aides for the 2018 show.

Connor Billman
Rosealee Reiman
Anne Estell
Sage Costa

Moved by Sarah Chvilicek and seconded by Charlie Mann to approve of 2018 show aides.

Motion Carried

10. OLD BUSINESS

For Possible Action

a. Discussion and updates regarding an NJLS Foundation Account

b. RSCVA/RSLEC report – review and provide possible feedback regarding the Facility Condition Analysis Report for the Reno Sparks Livestock Events Center.

Report has been provided for improvements of RSLEC grounds including roof of main arena and the exhibitor hall remodel.

11. Board Member Comment, Discussion of Future Agenda Items

NOTE: No deliberation may take place under this item.

Four Additional Interns have submitted applications, discussion of approval will be next meeting

12. Public Comment:

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken, (NRS 241.020). Public Comment will be limited to three minutes per person.

Carl Clinger spoke about the increase of processing fees and was disturbed by the increase.

13. Set Date of next meeting

2 May 2018 at 5:00 pm

For Possible Action

14. Adjournment

Moved by Sarah Chvilicek and seconded by Tom Cates to Adjourn.

Motion Carried

Adjourned- 5:58 pm

For Possible Action

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)790-4600. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)790-4600, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno NV 89502.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

NEVADA DEPARTMENT OF AGRICULTURE

NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE

LYON COUNTY COOPERATIVE EXTENSION OFFICE

WASHOE COUNTY COOPERATIVE EXTENSION OFFICE

CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE

PERSHING COUNTY COOPERATIVE EXTENSION OFFICE

NEVADA PUBLIC NOTICE WEBSITE – [HTTPS://NOTICE.NV.GOV](https://NOTICE.NV.GOV)

<http://agri.nv.gov/Administration/NJLSB/NJLSB/>